



TWELVE35 TEEN CENTER

AGENCY RENTAL APPLICATION



POLICE ACTIVITIES LEAGUE

DATE(S) REQUESTED	DAY OF WEEK						
	M	T	W	TH	F	SAT	SUN

HOURS					
SET-UP	TO	EVENT	TO	BREAKDOWN	TO

Note: Times listed above will be considered definite, please keep in mind the span of time you need from setup and breakdown, Teen Center Staff monitor the site based on these times.

AGENCY INFORMATION			
Applicant's Full Name	Mailing Address	City, State	Zip
Daytime Phone	Cell Phone	Fax Number	
Email			

EVENT INFORMATION	
Estimated Attendance	Event Description
Please check one	
<input type="checkbox"/> Private or commercial	<input type="checkbox"/> Government Agency
<input type="checkbox"/> Non-Profit #	
Amplified sound or music	
<input type="checkbox"/> No <input type="checkbox"/> Yes If Yes, please describe:	
Food	
<input type="checkbox"/> No <input type="checkbox"/> Yes, I will be bringing my own <input type="checkbox"/> Yes, catered by:	

PARKING	
The Twelve35 Teen center parking lot has permit only parking Permit is required 8am-5pm, 7 days a week	
Will you need permits?	<input type="checkbox"/> Yes <input type="checkbox"/> No

THIS APPLICATION MUST BE COMPLETELY FILLED OUT, SIGNED AND THEN TURNED INTO THE PAL OFFICE AT
1300 SANTA BARBARA STREET, MAILED TO P.O. BOX 91121 SANTA BARBARA, CA 93190 OR
FAXED TO (805) 962-5165. YOU WILL THEN BE NOTIFIED OF FINAL FEES

Applicant agrees to investigate, defend, indemnify and hold harmless the City, the Santa Barbara Police Activities League, its officers, employees and agents from and against any and all loss, damage, liability, claims, demands, detriments, costs, charges, expense (including attorney's fees) and causes of action of any character which the City, the Santa Barbara Police Activities League, its officers, employees and agents may incur, sustain or be subjected to on account of loss or damage to property or the loss of use thereof and for bodily injury to or death of any persons (including but not limited to the employees, subcontractors, agents and invitees of each party hereto) arising out of or in any way connected to the occupancy, enjoyment and use of any City premises under this agreement to the extent permitted by law.

Signature of applicant: _____ Date: _____

OFFICE USE ONLY			
RECEIVED		COMPLETED	
VIA: <input type="checkbox"/> Mail <input type="checkbox"/> Walk-in <input type="checkbox"/> Email <input type="checkbox"/> Fax	VIA: <input type="checkbox"/> Mail <input type="checkbox"/> Walk-in <input type="checkbox"/> Email <input type="checkbox"/> Fax		
Date: _____	Received by: _____	Date: _____	Notified by: _____

FEES			
Reservation Fee:	\$ _____ (_____ hrs@\$ _____ /hr)	Entered by: _____	
Janitorial Fee:	\$ _____ (_____ hrs@\$ _____ /hr)	Date Entered: _____	
Deposit:	\$ _____		
TOTAL FEES	\$ _____	Approved by: _____	Date: _____